

**Minutes of the Annual General Meeting of the Kalk Bay St. James SRA NPC
held at 19h00 on Monday 23 October 2023
at the Kalk Bay Community Centre, Kalk Bay.**

1. Registration

2. Welcome & Apologies

The Chairman Eric Stephen welcomed all present, about 35 members, and special guests Cllr Aimee Kuhl, Bonnie and Alma from CoCT, Capt Knapp, (SAPS). He reminded everyone that this was the 10th AGM.

Apologies were received from: Judy & Steve Herbert, Jim Russell, Carohn Cornell, Diana Buchanan, Kenneth McClarty, Lawrence Musiker, Spencer Siljeur, Sue Flanagan, Everall Trimmel, Shaun McDermott.

3. Membership list status

The Chair reported that the company has 204 registered members, 114 in Kalk Bay and 90 in St James.

Resignations: David Gibbons, Ingrid Fiske. Jean Ralph and Neil Menigo deceased.

New registered members 2022-23: Mark Heerden; Grant Family Trust; John & Nina Innes; Daniel Hartford & Kayla Brown; Sharon Seftel; Susan Hillary; Judy Wright

4. Quorum to constitute the meeting

Kalk Bay members = 114; St James members = 90; total 204 members. Quorum = 20%. Present 35 present, by proxy 23. Therefore meeting is quorate.

Guest: Capt Knapp, SAPS. The new Station Commander is Jackie Johnson who was previously at Fish Hoek and therefore knows the local scene. There is a serious shortage of detectives: Muizenberg is 30% understaffed at present. The SRA communicates well with SAPS. Crime has come down drastically. Gang activity is the main focus ie. Vrygrond & Lavender Hill. SAPS will be deploying in the precinct during the Festive Season. Theft of motor vehicles is a serious problem: VW Polos are the favourite. Beach theft is also serious. Unemployment maybe 60-70% in this precinct. Not all jobless people are criminals. Drugs are the foundation of gang activity.

Q.: What is the vehicle recovery rate?

A.: Recoveries are difficult because it depends on where cars are destined ie. local or out of the country.

Q.: Do trackers work?

A.: They do work and assist in recovery.

Cllr Kuhl: Thanked all the volunteers for their service and emphasised that the SRA has benefited Kalk Bay and St James. Previous levels of service cannot be maintained by the City so SRA monies are essential to bridge the gap.

Q.: What is the incidence of vagrancy and can it be dealt with?

A.: Removal of illegal land invasions at the Castle will set a precedent that may be replicable elsewhere. It is not really successful yet. Not all homeless people are criminals.

Q.: Displaced Persons Unit. How does it work?

A.: DPU has been in the South for some time. Even if a criminal case is logged it is often difficult to arrest the criminal.

A.: People should stop unintentionally enabling crime eg. by giving ‘gifts’ that are then sold to buy drugs.

Q.: What is happening to SAPS at the high level? What can the City do?

A.: The City can only play a supportive role and enforce by-laws. The City is also turning out trained Law Enforcement officers – the Burger Strandhuis at Muizenberg is being turned into a training centre.

Q.: Cannot the sending of compostable waste to landfills be stopped by enforcing waste separation and recycling?

A.: The City is aware of the increasing waste problem as a whole. Getting methane out of landfills is underway and will contribute to providing fuel for waste incineration. The City is encouraging waste separation but reductions of volumes going to landfills could be a lot better.

5. Approval of minutes of the AGM held on 31 October 2022

Proposer: Bert Stafford; Seconder: Ank Gowans

6. Chairman’s Report 2022 – 23 (on the website)

Eric Stephen reminded the meeting of the SRA’s mission: it is a non-profit company run by a Board of 6 unpaid elected volunteers with 4 from Kalk Bay and 2 from St James.

For their support during the year he thanked Cllr Aimee Kuhl, Gail Daniels (SRA Manager) and the two new Board members Florian Blochliger and Jackie de Waal.

Board Directors are currently: Alti Stephen, Bert Stafford, Jackie de Waal, and Andrew Jones. Florian Blochliger and Tony Trimmel have resigned.

There are now 50 SRAs in Cape Town. This year there is R3 m to be spent in Kalk Bay – St James.

His report covered Management and Corporate issues, Public Safety, Cleansing services, Environmental upgrading, Social development, and Marketing / Communication.

7. Feedback on Operations 2022 - 2023

8. Noting of Audited Annual Financial Statements 2022 – 2023 (on the website)

The auditors AMF & Associates found that “the financial statements present fairly, in all material respects, the financial position of the Kalk Bay and St James SRA NPC as at 30 June 2023, and its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act of South Africa.” AMF & Associates also found no material inconsistencies or mis-statements between other information and the Annual Audited Financial Statements.

Annual Audit fee R 12,700.

The Annual Financial Statements were noted by the meeting.

Proposer: Elize Serfontein. Seconder: Rex Schelling.

9. Approval of extension of the 5-year term Business Plan budget 2024 – 2029 (including approval of the 2024 – 25 Budget and Implementation Plan

Eric Stephen explained the 2024-29 Budget Plan and the proposed Budget for 2024 - 2025.

Proposer: Elize Serfontein; Seconder: Tony Dandridge

Q.: Why do businesses on public land like PRASA, DAFF, PWD not pay towards the SRA?

A.: They are not obliged to and yet they receive all the benefits.

Q.: If waste recycling is the next crisis what can be done about it?

A.: Everybody should do it as a matter of course. Council and the contractors have truck problems from time to time that complicate collections.

10. Approval of Utilization of Accumulated Surplus 2024 – 2025 (on the website)

Eric Stephen explained that of the total accumulated surplus of R447,835 which was available, an amount of R104,372 has already been spent leaving an amount of R370,207 which will be allocated as follow: R100,000 to be allocated for the 2024-2025 year, leaving a balance of R270,207 still to be spent on Capital expenditure -Solar lights R100,000, computer R10,000, Screen monitor, Cameras R80,000 and an amount of R60.207 for utilization on projects. It is proposed to allocate R30,00 on environmental upgrades and an amount of R30,207 for ad hoc security operations .

Proposer: Tony Dandridge; Seconder: Elize Serfontein

Q.: What were the Neighbourhood Watch expenses?

A.: Equipment like jackets and walkie talkies were needed.

Q.: Can cameras monitor tidal pools?

A.: The poles are not in place as it's Prasa land. This possibility will be investigated further.

Q.: Will there be extra cameras during the festive season?

A.: No, there will be extra monitoring. There is no live monitoring during the day.

Proposer: Jacques Pretorius; Seconder: Vicky Tyrrell.

11. Appointment of Auditors

The Chairman said that AMF & Associates are the current auditors of the company and Mark van Litsenborgh of AMF is the responsible auditor.

AMF had again charged the company R 12,700 for their audit, which is below the benchmark for similar sized SRAs. It is therefore proposed to appoint AMF & Associates as auditor of the company.

Proposer: Elize Serfontein; Seconder: Barrie Gasson.

12. Ratification of Company Secretary

Eric Stephen has been the Company Secretary for eight years and is willing to continue in this role.

Proposer: Vicky Tyrrell; Seconder: Rose Durrant.

13. Election of Board Members

The Companies Act requires one-third of the Directors to resign annually. The following are resigning by rotation: Tony Trimmel & Florian Blochliger resigned and Bert Stafford is standing down.

The existing board members willing to serve again are: Eric Stephen, Bert Stafford, Andrew Jones, Jackie de Waal,

Proposed new board member Tony Dandridge was endorsed and welcomed. A sixth board member will be co-opted.

14. Special Resolution: Acceptance of the new Memorandum of Incorporation (MOI)

A variety of amendments affecting members are contained in the MOI and these were listed and explained.

Proposer: Elize Serfontein; Seconder: Bert Stafford

15. General

Nothing.

16. Closure

There being no further questions or comments the Chairman thanked all present for their attendance and closed the meeting.

The meeting ended at 20h45.