



KALK BAY AND ST JAMES SRA NPC

Registration No 2014/187375/08
Not for Profit Company

P O BOX 36 KALK BAY, 7990
COMMUNITY CENTRE, MAIN ROAD, KALK BAY 7975
Contact: Manager - 079 609 1172 (cell phone) / info@kalkbaystjamesra.org (email)

20 October 2014

Dear Property Owner,

The non profit company ("SRA company") that will manage and operate the affairs of the SRA was registered on 22 September 2014.

The Memorandum of Incorporation of the SRA company has been posted to the SRA website kalkbaystjamesra.org. The initial directors of the SRA Company, who will act until the first General Meeting of members are Eric Stephen (St James), Jim Russell (Kalk Bay), Andy Paige (St James), Bert Stafford (St James), Tony Trimmel (Kalk Bay) Kenneth McClarty (Kalk Bay), and Karl Leinberger (St James).

Any person or company or trust (including the trustees of sectional title bodies corporate) that owns property within the Kalk Bay and St James Rating Area is eligible to apply in writing for membership of the SRA company on an application form approved by the board.

The approved form is on the reverse side of this communication.

The board of directors of the SRA company must admit any person who qualifies for membership and who makes a valid written application.

All members will be voting members of the same class. Membership is free of any charge or payment and no member will be liable for any obligations or liabilities of the SRA company (other than a director in certain circumstances).

The first general meeting of members will be held on 1 December 2014 at 8pm at the Community Hall, Main Road, Kalk Bay. A formal notice of this meeting will be issued and published in the local press in the next few weeks. The agenda will include the following:

- Report on activities and expenditure of the SRA company in carrying out the provisions of the approved business plan since incorporation
- Election of directors and auditors
- Appointment of the auditors
- Approval of the budget and implementation plan

We invite you to apply for membership of the SRA company as soon as convenient by completing the attached application form and sending it to us, together with required supporting documents, in any manner set out at the end of the application form so that you may attend, participate and vote at the first and subsequent General Meetings of the SRA Company.

Regards,
Kalk Bay and St James SRA NPC