

Date: 22/09/2014

E-mail: FRANS@OUTDOORAFRICA.CO.ZA

Dear Business Owner

**WHAT TO DO AFTER REGISTERING A COMPANY
KALK BAY AND ST JAMES SRA NPC (2014/187375/08)**

Congratulations on registering your company. The Companies and Intellectual Property Commission (CIPC) wishes you all the best in your business endeavours.

Registering your company is only the first step in managing it. Throughout its life span, a company is required to maintain its information and legal status with the CIPC. Failure to do so may have serious consequences for your company and your business activities, as it may result in deregistration.

The Companies Act, 2008 places compliance requirements on all registered entities throughout its life cycle, which includes any changes to the company information, annual return filings and deregistration. Set out on the next few pages is an easy guide to assist you with managing your company compliance obligations. The table is not a legal document but rather a guide to some of the most pertinent requirements that must be adhered to.

Please ensure that the CIPC always has the latest contact details for the directors or the authorised representative so that important information relating to annual returns, director changes and pending deregistration can be transmitted efficiently and effectively to the correct person. For more information about any of the requirements listed below, please direct your enquiry to:

- * Website: www.cipc.co.za
- * Fax: 086 517 7224
- * Tel: 086 100 2472

Kind regards

Commissioner: CIPC
Ms Astrid Ludin

The Companies and Intellectual Property Commission of South Africa

P.O. Box 429, Pretoria, 0001, Republic of South Africa

Docex 256, Pretoria

Contact centre 086 100 2472

www.cipc.co.za





Compliance Activity	Notes	Process/Form
Annual Returns	<ul style="list-style-type: none"> • Due on anniversary date of company's incorporation date. • Must be filed within 30 business days of its due date. • Must be filed electronically via the CIPC website. • A fee is payable at the time of filing that is dependent on the turnover of your business. • An Annual return is not the same as a tax return which is filed with SARS. • Failure to file the annual returns will result in your company being deregistered. 	A step-by-step guide on how to file annual returns can be viewed on the CIPC Annual Return website (annualreturns.cipc.co.za) by clicking on the link at Step 4.
Financial Statements	<ul style="list-style-type: none"> • All companies are required to prepare financial statements within 6 months after its financial year end. • Some companies are required to audit financial statements. Please refer to Companies Regulation 28 read with Companies Regulation 26. • If your company's financial statements are required to be audited, it must be filed with the CIPC when the company files its annual returns. 	Refer to the CIPC website www.cipc.co.za / maintaining your company for detailed explanation of process and requirements.
Changes in directors or auditors	<ul style="list-style-type: none"> • CIPC must be notified of any changes in the directorship of your company within <u>10 business days</u> of such change on a form CoR39. • CIPC must also be notified of any changes to the auditor (appointment, resignation or removal) of your company within 10 business days of such change on a form CoR44. <p>Note: The appointment of an auditor for certain category of companies, e.g. private or non-profit companies are not mandatory but such may be required if the company reaches certain thresholds. Refer to sections 28 – 31 of the Companies Act, and Companies Regulations 24 – 30 relating to financial record keeping, access to such information and filing requirements.</p>	Refer to the CIPC website www.cipc.co.za / maintaining your company for detailed explanation of process and requirements.
Changes in address	<ul style="list-style-type: none"> • If a change in the physical and/or postal address occurs, the company must notify the CIPC of such change by filing a form CoR21.1 within 5 working days before the change is to take effect. 	Refer to the CIPC website www.cipc.co.za / maintaining your company for detailed explanation of process and requirements.
Deregistration & Liquidation	<ul style="list-style-type: none"> • When a company stops trading, it needs to apply either for deregistration or for liquidation, depending on the circumstances. • Deregistration is advisable in cases where the company does not have any assets and is inactive, while liquidation is advisable in cases where the company has outstanding liabilities that must be resolved first. 	Refer to the CIPC website www.cipc.co.za / maintaining your company for detailed explanation of process and requirements.

The Companies and Intellectual Property Commission of South Africa

P.O. Box 429, Pretoria, 0001, Republic of South Africa

Docex 256, Pretoria

Contact centre 086 100 2472

www.cipc.co.za





Compliance Activity	Notes	Process/Form
Business Rescue	<ul style="list-style-type: none">When a company is unable to honour its debts as they become due and payable within the immediately ensuing six months, the Board of Directors may resolve to place the company into business rescue. Such a resolution must be filed with the CIPC in Form CoR 135.1.	Refer to the CIPC website www.cipc.co.za / maintaining your company for detailed explanation of process and requirements.
Complaints about company conduct	<ul style="list-style-type: none">Any person may file a complaint using form CoR135.1 with the CIPC alleging that a company or any other person is contravening the Companies Act, 2008 or that such person's rights under the Companies Act, 2008 or under the company's Memorandum of Incorporation or rules, have been infringed.CIPC may investigate such complaint and take relevant action in the form of requesting information from the company or any interested person and even issuing compliance notices to the company which must be complied with.	<p>Step 1: Complete form CoR 135.1</p> <p>Step 2: Submit form CoR135.1 with documentary proof via CoR135.1complaint@cipc.co.za.</p> <p>Step 3: CIPC will conduct a preliminary investigation and respond back to the complainant.</p> <p>Step 4: CIPC may do a formal investigation and issue a report on the matter.</p> <p>Refer to the CIPC website for detailed explanation of process and requirements.</p>

The Companies and Intellectual Property Commission of South Africa

P.O. Box 429, Pretoria, 0001, Republic of South Africa

Docex 256, Pretoria

Contact centre 086 100 2472

www.cipc.co.za



COMPANIES AND INTELLECTUAL PROPERTY COMMISSION REPUBLIC OF SOUTH AFRICA

Form CoR 14.3 - Registration Certificate

Issue date: 22/09/2014
Print date: 22/09/2014
Customer code: OESCHG
Tracking number: 110988938

Concerning:

KALK BAY AND ST JAMES SRA NPC 2014/187375/08

The above company has been registered in terms of section 14 of the Companies Act, 2008.

In accordance with the Notice of Incorporation, the registration of the company takes effect on 22/09/2014.

In conjunction with this certificate, the Commission has not issued another notice contemplated in section 12 (3).

Astrid Ludin

Commissioner: CIPC

MJI MJI

About this Notice

This Notice is issued in terms of section 14 of the Companies Act, 2008, and Regulation 14 of the Companies Regulations, 2011. If the Commission has altered the name of the company, in terms of section 14 (2) (b), the company may file an amended Notice of Incorporation to change the name.

If the Commission has issued a Notice of a Potentially Contested Name in conjunction with the Certificate, the company must serve that Notice on each person identified in the Notice, and any such person has the right to challenge the use of the name, by the company.

The Companies and Intellectual Property Commission of South Africa

P.O. Box 429, Pretoria, 0001, Republic of South Africa

Docex 256, Pretoria

Contact centre 086 100 2472

www.cipc.co.za



**Certificate issued by the Companies and Intellectual Property Commission on
Monday, September 22, 2014 11:26
Registration Certificate**



Registration number	2014 / 187375 / 08
Enterprise name	KALK BAY AND ST JAMES SRA NPC
Enterprise shortened name	NOT APPLICABLE
Enterprise translated name	NOT APPLICABLE
Registration date	22/09/2014
Business start date	22/09/2014
Enterprise type	NON PROFIT COMPANY
Enterprise status	IN BUSINESS
Financial year end	JUNE
Main business/main object	NO RESTRICTION ON BUSINESS ACTIVITIES
Postal address	60 BOYES DRIVE ST JAMES 7945
Address of registered office	60 BOYES DRIVE ST JAMES 7945

The Companies and Intellectual Property Commission of South Africa

P.O. Box 429, Pretoria, 0001, Republic of South Africa

Docex 256, Pretoria

Contact centre 086 100 2472

www.cipc.co.za



**Certificate issued by the Companies and Intellectual Property
Commission on Monday, September 22, 2014
Registration Certificate**



Registration number 2014/187375/08
Enterprise name KALK BAY AND ST JAMES SRA NPC

Auditors

Name AMF AND ASSOCIATES
Postal address 60 BOYES DRIVE
ST JAMES
7945

Directors

Surname and first names	Status	ID number or date of birth	Director type	Appointment date	Addresses
MC CLARTY, KENNETH ALEXANDER	ACTIVE	6711305054088	DIRECTOR	22/09/2014	Postal 8 LADAN ROAD, KALK BAY, 7975 Residential 8 LADAN ROAD, KALK BAY, 7975
TRIMMEL, ANTONIO	ACTIVE	5212015100080	DIRECTOR	22/09/2014	Postal 3 GATESVILLE ROAD, KALK BAY, 7975 Residential 3 GATESVILLE ROAD, KALK BAY, 7975
LEINBERGER, CARL FRANCIS	ACTIVE	7402205262083	DIRECTOR	22/09/2014	Postal 38 MAIN ROAD, ST JAMES, 7945 Residential 38 MAIN ROAD, ST JAMES, 7945
STAFFORD, ALBERT FREDERICK	ACTIVE	3711285094180	DIRECTOR	22/09/2014	Postal 114 A BOYES DRIVE, ST JAMES, 7945 Residential 114 A BOYES DRIVE, ST JAMES, 7945
PAGE, ANDREW DOUGLAS	ACTIVE	6310205081083	DIRECTOR	22/09/2014	Postal 100 A BOYES DRIVE, ST JAMES, 7945 Residential 100 A BOYES DRIVE, ST JAMES, 7945
RUSSELL, JAMES ALAIN	ACTIVE	4907275171082	DIRECTOR	22/09/2014	Postal MOUNT PLEASANT, 25 GATESVILLE ROAD, KALK BAY, 7800 Residential MOUNT PLEASANT, 25 GATESVILLE ROAD, KALK BAY, 7800

The Companies and Intellectual Property Commission of South Africa
P.O. Box 429, Pretoria, 0001, Republic of South Africa
Docex 256, Pretoria
Contact centre 086 100 2472
www.cipc.co.za



**Certificate issued by the Companies and Intellectual Property
Commission on Monday, September 22, 2014 11:26
Registration Certificate**



Directors

Surname and first names	Status	ID number or date of birth	Director type	Appointment date	Addresses
STEPHEN, ERIC BERKELEY	ACTIVE	4908215100082	DIRECTOR	22/09/2014	Postal 60 BOYES DRIVE, ST JAMES, 7945 Residential 60 BOYES DRIVE, ST JAMES, 7945

The Companies and Intellectual Property Commission of South Africa

P.O. Box 429, Pretoria, 0001, Republic of South Africa

Docex 256, Pretoria

Contact centre 086 100 2472

www.cipc.co.za

